



On behalf of Phoenix Sky Harbor International Airport, you and/or a Representative(s) from your staff are invited to participate as a volunteer in the 2012 Triennial Exercise on Wednesday, February 8, 2012, 11:00 AM – 4:00 PM.

Requirement

Pursuant to PART 139 Sky Harbor is required to exercise its operational emergency readiness every three years. The last drill to meet this requirement was accomplished in February 2009.

Exercise Purpose

To allow first responders, senior officials, tenants and others to practice strategic and tactical response and recovery capabilities in a risk reduced environment. Exercises are the primary tool for assessing preparedness and identifying areas for improvement, while demonstrating agency resolve to prepare for major incidents. Exercises aim to help agencies and their public safety partners gain objective assessments of their capabilities so gaps, deficiencies, and vulnerabilities are addressed prior to an actual incident.

The goal of this PHX exercise is to provide an overview of the planning and coordination associated with an emergency response, while evaluating critical decision-making and integration of the protocols of multiple public safety agencies and tenants responding to an emergency incident.

This year's exercise will simulate the emergency response portion of the drill. The focus will be on the first responder trauma, triage, and transport of victims of a simulated aircraft incident. In addition, the communication link between Command, the Airport Emergency Operation Center and the Airport Survivor's Center will be exercised.

Volunteers Needed

A variety of volunteers will be needed to assist in the successful implementation of this exercise. Volunteer roles include:

**Players (victims/actors)* respond to the situation presented based on knowledge of response procedures, current plans and procedures, and insights derived from training. Players simulate specific roles during exercise play.

**Moderators / Controllers* provide situation updates and facilitate discussions. They may plan, manage and direct the pace of exercise play. They also provide additional information, support or resolve questions as required.

**Evaluators* assess the exercise and provide feedback on a designated functional area of the exercise. They will participate in the moderated discussion period. Player performance must be observed and analyzed against plans, policies, procedures, or practices using criteria established before the event. Evaluators evaluate and provide feedback on a designated functional area of the exercise. They are chosen on the basis of their expertise in the functional area(s) they have been assigned to review during the exercise and their familiarity with local emergency response procedures.



PHOENIX SKY HARBOR
INTERNATIONAL AIRPORT

Triennial Exercise Attendee Application/Registration

Space is limited, so please assist us with proper planning of this exercise, by completing the following registration form and returning it as directed at the bottom.

Are you able to volunteer for the 2012 exercise? Yes _____ No _____

If yes, please complete items below and RSVP. A confirmation packet of materials will be sent to you. If no, please indicate above and send RSVP.

Name: _____

Company/Agency: _____

Title: _____

Address: _____

Phone: _____ Office Cell

Fax: _____

Email: _____

*Based on the descriptions above, and your expertise, please indicate your volunteer preference. ***Although all requests will be considered, re-assignments may be made based on expertise and logistical needs.***

Player / victim / actor: _____

Moderator/Controller: _____

Evaluator: _____

Please return to Nancy Einsele, via fax: (602) 273-2183 or
E mail: nancy.einsele@phoenix.gov, by no later than Friday, January 20, 2012.